

The firearms application process is electronic. Please follow the below instructions for the Firearms Reporting System.

FARS Application Procedures for Applicants

****Applicants can call the Records Divisions at 856-627-5858 ext. 3001 for additional information and assistance regarding the process****

Step 1: To apply, please visit this website:

<https://www.njportal.com/NJSP/fars>

<https://www.njportal.com/NJSP/ConcealedCarry/>

Step 2: When you log on, you must enter the Voorhees Police Department's ORI #: **NJ0043400**

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer. You can apply for a Firearms ID card, Permits to Purchase a handgun and Conceal Carry on the same application.

If you wish to purchase a handgun, you must obtain the Permit to Purchase a Handgun in addition to the Firearms ID card. Please note:

- 1 A Permit to Purchase a Handgun is required for each handgun you wish to purchase (each permit is \$25). Be advised, permits are Electronically distributed. You will no longer be issued Paper permits.
- 2 You can purchase 1 handgun in a 30 day period and Permits are good for 180 (initially 90 days and will automatically renew at the end of 90 days if you have not used the Permit)
- 3 The Firearms ID is good for purchasing long arms and ammunition and is valid as long as you reside at the address stated on your ID card.
- 4 If you do not apply for enough permits, and wish to purchase another handgun, you will need to apply again and pay for a different Criminal Check.
- 5 Returning firearms applicants seeking additional Permits ONLY, be advised, you can also choose to select to receive an E-FID card as well.

*Once you have finished filling out the application, first time applicants will be directed to get fingerprinted. Returning applicants will be instructed to pay for a Criminal check.

Step 4: Prior to your ID card and/or Permits being executed, you will need to submit payment at the Police department for ID your permits and, if applicable, the Firearms ID card. Permits to Purchase handguns are \$25 for each permit, and \$50 for the initial ID card. The Concealed Carry permit is \$150. *You will be receiving automated email updates throughout this new process. **Once your application is complete, a station representative will contact you with instructions on how to retrieve your Electronic ID card, and Electronic Permits.** However, you will need to print out, and/or store your Electronic ID card as soon as you get the email confirmation it is approved and ready to use. *Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them the application will not be approved without their submission. *The on-line application is applicant driven. Please ensure that you have entered the best phone numbers AND email addresses for yourself as well as your references. Please take your time!! Any mistakes will cause delay in the processing of your application! Also, please save the final email you receive from the electronic FARS system regarding the FINAL approval of your application for your records.

****THE SYSTEM WILL NOTIFY YOU THAT YOUR ID CARD AND/OR PERMITS ARE READY, BUT THE PAPERWORK MAY STILL BE IN THE CHIEF'S OFFICE FOR SIGNATURE. PLEASE WAIT FOR A PHONE CALL FROM THE POLICE DEPARTMENT ADVISING YOUR APPLICATION IS COMPLETE.**